

# **FORWARD PLAN**

## **June 2018 - September 2018**

**Published on: 13/06/18**

### **What is the Forward Plan?**

The Forward Plan gives information about all the decisions (key and non-key) that the City Executive Board (CEB) is expected to take over the next year. For completeness, the Forward Plan also includes important decisions which will be taken by the full Council.

Each item on the Forward Plan shows either a provisional or confirmed date for when it will be considered by CEB. Where possible, report authors will keep to the dates shown, however, it may be necessary for some provisional items to be rescheduled.

The Forward Plan is published on the Council's website on the first working day of the month. However, it is subject to regular revision and new issues or changes to existing issues will be posted on the website as soon as they are known.

The Forward Plan includes:

- a short description of the decision to be made
- who will make the decision
- when the decision will be made
- details of the planned consultation with local people and other stakeholders
- contact details for further information

### **What is a Key decision?**

A key decision is an executive decision which is likely:

- to result in the council incurring expenditure of more than £500,000; or
- to be significant in terms of its effects on communities living or working in an area comprising of two or more wards.

A key decision, except in special or urgent circumstances, cannot be taken unless it has appeared in the Forward Plan for 28 days before the decision is made.

### **Inspection of documents**

The agenda papers (including the reports and background papers) for CEB meetings are available 5 working days before the meeting on the council website:

<http://www.oxford.gov.uk>

The Forward Plan is available to view at the Town Hall.

### **Private meetings**

The majority of the decisions taken by the CEB are made in the "open session" of a meeting when the press or public have the right to attend. However, some or all, of the information supporting decisions in the Forward Plan may be confidential and as such it will be taken in the "private session" a meeting when the press or public are excluded. Items that will be taken in "private session" are marked in this plan and the reason for doing so given.

If you object to an item being taken in private, or if you wish to make representations about any matter listed in the Forward Plan, then please contact Committee & Member Services at least 7 working days before the decision is due to be made:

T: 01865 252217

Email: [cityexecutiveboard@oxford.gov.uk](mailto:cityexecutiveboard@oxford.gov.uk)

### **The Council's decision-making process**

Further information about the Council's decision making process can be found in the Council's Constitution, which can be inspected at the Council's offices or online at

<http://www.oxford.gov.uk>

### **City Executive Board Members and Senior Officers**

<b>City Executive Board Member</b>	<b>Portfolio</b>
<b>Susan Brown, Council Leader</b>	Economic Development and Partnership
<b>Linda Smith, Deputy Leader</b>	Leisure and Housing
<b>Ed Turner, Deputy Leader</b>	Finance and Asset Management
<b>Nigel Chapman</b>	Customer Focused Services
<b>Mary Clarkson</b>	Culture and City Centre
<b>Tom Hayes</b>	Safer, Greener, Environment
<b>Alex Hollingsworth</b>	Planning and Transport
<b>Mike Rowley</b>	Housing
<b>Marie Tidball</b>	Supporting Local Communities
<b>Louise Upton</b>	Healthy Oxford

<b>Senior Officer</b>	<b>Job Title</b>
<b>Gordon Mitchell</b>	Chief Executive
<b>Tim Sadler</b>	Executive Director, Community Services
<b>Caroline Green</b>	Assistant Chief Executive
<b>Ian Gray</b>	Interim Director of Major Projects
<b>Helen Bishop</b>	Head of Business Improvement
<b>Anita Bradley</b>	Head of Law and Governance / Monitoring Officer
<b>Ian Brooke</b>	Head of Community Services
<b>Stephen Clarke</b>	Head of Housing Services
<b>Patsy Dell</b>	Head of Planning, Sustainable Development and Regulatory Services
<b>Simon Howick</b>	Managing Director Oxford Direct Services
<b>Nigel Kennedy</b>	Head of Financial Services/Section 151 Officer

## REPORTS TO CEB AND COUNCIL

### CEB: 13 JUNE 2018

<b>ITEM 1:</b> <b>ID: I018791</b>	<b>EXTENSION OF HOME CHOICE PILOT</b> <b>Report Status: Confirmed for this meeting</b>
A report seeking to extend the existing Home Choice Pilot for an additional six months.	
<b>Is this a Key Decision?</b>	Yes It is significant in terms of its effect on communities living or working in an area comprising two or more wards
<b>Is this item open or exempt to the public?</b>	Open -
<b>Will this decision be preceded by any form of consultation?</b>	
<b>Decision Taker</b>	City Executive Board 13 Jun 2018
<b>Executive Lead Member</b>	Housing
<b>Lead Executive Director</b>	Head of Housing Services
<b>Report Contact</b>	Paul Wilding, Programme Manager Revenue & Benefits Tel: 01865 252461 pwilding@oxford.gov.uk

<b>ITEM 2:</b> <b>ID: I016991</b>	<b>FUSION LIFESTYLE - ANNUAL SERVICE PLAN 2018/19</b> <b>Report Status: Confirmed</b>
To endorse Fusion Lifestyle's 2018/19 Annual Service Plan for the continuous development, management and operation of leisure services in Oxford	
<b>Is this a Key Decision?</b>	Yes It is significant in terms of its effect on communities living or working in an area comprising two or more wards
<b>Is this item open or exempt to the public?</b>	Open -
<b>Will this decision be preceded by any form of consultation?</b>	None
<b>Decision Taker</b>	City Executive Board 13 Jun 2018
<b>Executive Lead Member</b>	Deputy Leader (Statutory) - Leisure and Housing
<b>Lead Executive Director</b>	Head of Community Services
<b>Report Contact</b>	Lucy Cherry, Leisure and Performance Manager Tel: 01865 252707 lcherry@oxford.gov.uk

<b>ITEM 3:</b> <b>ID: I018595</b>	<b>MODERN SLAVERY ACT – TRANSPARENCY STATEMENT 2017-2018</b> <b>Report Status:</b>
To approve the Modern Slavery Act – Transparency Statement for 2017 – 2018.	
<b>Is this a Key Decision?</b>	Not Key
<b>Is this item open or exempt to the public?</b>	-
<b>Will this decision be preceded by any form of consultation?</b>	
<b>Decision Taker</b>	City Executive Board 13 Jun 2018
<b>Executive Lead Member</b>	Safer, Greener, Environment
<b>Lead Executive Director</b>	Assistant Chief Executive
<b>Report Contact</b>	Linda Ludlow, Human Exploitation Coordinator Tel: 01865252061 LLUDLOW@oxford.gov.uk

<b>ITEM 4:</b> <b>ID: I019171</b>	<b>OXFORD CITY COUNCIL SAFEGUARDING REPORT 2017/18</b> <b>Report Status: Confirmed for this meeting</b>
To report on the progress made on the Oxford City Council's Safeguarding Action Plan 2017/18. To present on key findings from our external safeguarding Audit Dec 18. To present the draft safeguarding action plan in response to these findings for 18/19. To table a revised safeguarding policy for Oxford City Council for approval	
<b>Is this a Key Decision?</b>	Yes It is significant in terms of its effect on communities living or working in an area comprising two or more wards
<b>Is this item open or exempt to the public?</b>	Open -
<b>Will this decision be preceded by any form of consultation?</b>	
<b>Decision Taker</b>	City Executive Board 13 Jun 2018
<b>Executive Lead Member</b>	Supporting Local Communities
<b>Lead Executive Director</b>	Assistant Chief Executive
<b>Report Contact</b>	Daniella Granito dgranito@oxford.gov.uk

<b>ITEM 5:</b> <b>ID: I017365</b>	<b>APPOINTMENT TO OUTSIDE BODIES 2018/19</b> <b>Report Status: Provisional: Decision reliant on another action or process</b>
To review and appoint council representatives to Outside bodies for 2018/19	
<b>Is this a Key Decision?</b>	Not Key
<b>Is this item open or exempt to the public?</b>	Open -
<b>Will this decision be preceded by any form of consultation?</b>	With Councillors and Outside bodies representatives.
<b>Decision Taker</b>	City Executive Board 13 Jun 2018
<b>Executive Lead Member</b>	Leader, Economic Development and Partnership
<b>Lead Executive Director</b>	Head of Law and Governance
<b>Report Contact</b>	Catherine Phythian, Committee Services Officer Tel: 01865252402 cphythian@oxford.gov.uk

<b>ITEM 6:</b> <b>ID: I019144</b>	<b>Q4 2017/18 INTEGRATED REPORT</b> <b>Report Status: Confirmed for this meeting</b>
Report of Financial Outturn, Risk Management and Performance results for 2017/18	
<b>Is this a Key Decision?</b>	Not Key
<b>Is this item open or exempt to the public?</b>	Open -
<b>Will this decision be preceded by any form of consultation?</b>	
<b>Decision Taker</b>	City Executive Board 13 Jun 2018  Council 23 Jul 2018
<b>Executive Lead Member</b>	Finance, Asset Management
<b>Lead Executive Director</b>	Head of Financial Services
<b>Report Contact</b>	Anna Winship, Management Accountancy Manager Tel: 01865 252517 awinship@oxford.gov.uk

<b>ITEM 7:</b> <b>ID: I019143</b>	<b>TENANCY STRATEGY AND TENANCY POLICY 2018-2023</b> <b>Report Status: Provisional: Decision reliant on another action or process</b>
To request the City Executive Board to recommend to Council, approval of the amended Draft Tenancy Strategy and Tenancy Policy 2018-23 (and associated appendices) following a period of consultation.	
<b>Is this a Key Decision?</b>	Yes It is significant in terms of its effect on communities living or working in an area comprising two or more wards
<b>Is this item open or exempt to the public?</b>	Open -
<b>Will this decision be preceded by any form of consultation?</b>	Consultation on the draft document was carried out between 21 March 2018 and 19 April 2018.
<b>Decision Taker</b>	City Executive Board 13 Jun 2018 Council 23 Jul 2018
<b>Executive Lead Member</b>	Housing
<b>Lead Executive Director</b>	Head of Housing Services
<b>Report Contact</b>	Frances Evans, Strategy & Service Development Manager fevans@oxford.gov.uk

<b>ITEM 8:</b> <b>ID: I018675</b>	<b>LOCAL DEVELOPMENT SCHEME 2018-2021</b> <b>Report Status: Provisional: Awaiting further information, advice or input.</b>
The Local Development Scheme sets out the programme for development of planning policy documents, including consultation periods and other key milestones.	
<b>Is this a Key Decision?</b>	Yes It is significant in terms of its effect on communities living or working in an area comprising two or more wards
<b>Is this item open or exempt to the public?</b>	Open -
<b>Preceded by consultation?</b>	Does not require consultation
<b>Decision Taker</b>	City Executive Board 13 Jun 2018
<b>Executive Lead Member</b>	Planning and Transport
<b>Lead Executive Director</b>	Head of Planning, Sustainable Development and Regulatory Services
<b>Report Contact</b>	Sarah Harrison, Senior Planner Tel: 01865 252015 sbharrison@oxford.gov.uk

<b>ITEM 9:</b> <b>ID: I019236</b>	<b>CLARIFICATION OF COUNCIL TAX REDUCTION SCHEME</b> <b>Report Status: Confirmed for this meeting</b>
A report to clarify the operation of the new Council tax Reduction Scheme	
<b>Is this a Key Decision?</b>	Yes It is significant in terms of its effect on communities living or working in an area comprising two or more wards
<b>Is this item open or exempt to the public?</b>	Open -
<b>Preceded by consultation?</b>	n/a
<b>Decision Taker</b>	City Executive Board 13 Jun 2018
<b>Executive Lead Member</b>	Leader, Economic Development and Partnership
<b>Lead Executive Director</b>	Head of Financial Services
<b>Report Contact</b>	Paul Wilding, Programme Manager Revenue & Benefits Tel: 01865 252461 pwilding@oxford.gov.uk

## CEB: 11 JULY 2018

<b>ITEM 10:</b> <b>ID: I019355</b>	<b>APPROVAL TO PLACE CONTRACT FOR COVERED MARKET ROOF WORKS</b> <b>Report Status: Confirmed for this meeting</b>
To seek CEB approval for Covered Market roof works over one 4 year contract.	
<b>Is this a Key Decision?</b>	Yes It is likely to result in the Council incurring expenditure which is greater than £500,000
<b>Is this item open or exempt to the public?</b>	Open -
<b>Will this decision be preceded by any form of consultation?</b>	
<b>Decision Taker</b>	City Executive Board 11 Jul 2018
<b>Executive Lead Member</b>	Deputy Leader - Finance and Asset Management
<b>Lead Executive Director</b>	Assistant Chief Executive, Head of Housing Services
<b>Report Contact</b>	Martin Shaw, Property Services Manager Tel: 01865 252775 mshaw2@oxford.gov.uk

<b>ITEM 11:</b> <b>ID: I019172</b>	<b>CHILDREN AND YOUNG PEOPLE'S STRATEGY</b> <b>Report Status: Confirmed for this meeting</b>
The children and young people's strategy has been consulted on and adjustments have been made. This is the final version that needs to be approved by the City Executive Board.	
<b>Is this a Key Decision?</b>	Yes It is significant in terms of its effect on communities living or working in an area comprising two or more wards
<b>Is this item open or exempt to the public?</b>	Open -
<b>Will this decision be preceded by any form of consultation?</b>	Consultation complete.
<b>Decision Taker</b>	City Executive Board 11 Jul 2018
<b>Executive Lead Member</b>	Supporting Local Communities
<b>Lead Executive Director</b>	Head of Community Services
<b>Report Contact</b>	Craig Morbey, Youth Ambition Manager cmorbey@oxford.gov.uk

<b>ITEM 12:</b> <b>ID: I019402</b>	<b>RE-COMMISSIONING OF HOUSING ADVISORY CONTRACT</b> <b>Report Status: Confirmed for this meeting</b>
A report seeking approval for the re-commissioning of an independent housing advisory contract from October 2018.	
<b>Is this a Key Decision?</b>	Yes It is significant in terms of its effect on communities living or working in an area comprising two or more wards
<b>Is this item open or exempt to the public?</b>	Open -
<b>Will this decision be preceded by any form of consultation?</b>	
<b>Decision Taker</b>	City Executive Board 11 Jul 2018
<b>Executive Lead Member</b>	Deputy Leader (Statutory) - Leisure and Housing
<b>Lead Executive Director</b>	Assistant Chief Executive
<b>Report Contact</b>	David Weston dweston@oxford.gov.uk

**COUNCIL 23 JULY**  
**CEB: 14 AUGUST 2018**

<b>ITEM 13:</b> <b>ID: I019235</b>	<b>COURT PLACE FARM CAR PARK</b> <b>Report Status: Provisional: Decision reliant on another action or process</b>
To implement parking controls at Court Place Farm car park.	
<b>Is this a Key Decision?</b>	Yes It is significant in terms of its effect on communities living or working in an area comprising two or more wards
<b>Is this item open or exempt to the public?</b>	Open -
<b>Will this decision be preceded by any form of consultation?</b>	The Traffic Order will need to be advertised and any comments received will need to be considered.
<b>Decision Taker</b>	City Executive Board 14 Aug 2018
<b>Executive Lead Member</b>	Planning and Transport
<b>Lead Executive Director</b>	Managing Director Direct Services
<b>Report Contact</b>	Jason Munro, Parking & Shopmobility Manager Tel: 01865 252489 jmunro@oxford.gov.uk

<b>ITEM 14:</b> <b>ID: I019158</b>	<b>CITY WARD BOUNDARY REVIEW - BOUNDARY COMMISSION'S INITIAL PROPOSALS FOR COMMENT</b> <b>Report Status: Provisional: Decision reliant on another action or process</b>
The Boundary Commission will publish its draft proposals on a new ward scheme for Oxford. The Council is invited to comment.	
<b>Is this a Key Decision?</b>	Yes It is significant in terms of its effect on communities living or working in an area comprising two or more wards
<b>Is this item open or exempt to the public?</b>	Open -
<b>Will this decision be preceded by any form of consultation?</b>	
<b>Decision Taker</b>	City Executive Board 14 Aug 2018
<b>Executive Lead Member</b>	Leader, Economic Development and Partnership
<b>Lead Executive Director</b>	Head of Law and Governance
<b>Report Contact</b>	Martin John, Electoral Services Manager Tel: 01865 252518 mjohn@oxford.gov.uk

<b>ITEM 15:</b> <b>ID: I019076</b>	<b>QUARTERLY INTEGRATED REPORT, FINANCE &amp; PERFORMANCE Q1</b> <b>Report Status: Confirmed for this meeting</b>
Quarterly Integrated Report, including, Finance, Performance Management and Risk	
<b>Is this a Key Decision?</b>	Not Key
<b>Is this item open or exempt to the public?</b>	Open -
<b>Will this decision be preceded by any form of consultation?</b>	
<b>Decision Taker</b>	City Executive Board 14 Aug 2018 Council 1 Oct 2018
<b>Executive Lead Member</b>	Finance, Asset Management
<b>Lead Executive Director</b>	Head of Financial Services
<b>Report Contact</b>	Anna Winship, Management Accountancy Manager Tel: 01865 252517 awinship@oxford.gov.uk

## CEB: 18 SEPTEMBER 2018

<b>ITEM 16:</b> <b>ID: I019103</b>	<b>CONSULTATION ON THE WOLVERCOTE NEIGHBOURHOOD PLAN</b> <b>Report Status: Provisional: Decision needs further consideration or information</b>
This item to be submitted to CEB for approval that the correct documents have been submitted to meet the legal tests for the formal submission of the Wolvercote Neighbourhood Plan to go out to public consultation and then Examination.	
<b>Is this a Key Decision?</b>	Not Key
<b>Is this item open or exempt to the public?</b>	Open -
<b>Will this decision be preceded by any form of consultation?</b>	The Wolvercote and Cutteslowe Neighbourhood Plan is out to pre-submission consultation in April. The Forum wish to formally submit their Plan at the earliest opportunity, which would be June but probably in practice later in July CEB. The endorsement of CEB is required to ensure the Plan has been through all the necessary legal processes required under the Regulations and the information submitted meets the required legal tests. Then the Plan will go out to public consultation for 6 weeks following CEB approval and arrangements will be made for the Plan and any subsequent comments to be forwarded to the Examiner for his determination.
<b>Decision Taker</b>	City Executive Board 18 Sep 2018
<b>Executive Lead Member</b>	Planning and Transport
<b>Lead Executive Director</b>	Head of Planning, Sustainable Development and Regulatory Services
<b>Report Contact</b>	Tom Morris, Principal Planner tmorris@oxford.gov.uk

<b>ITEM 17:</b> <b>ID: I017364</b>	<b>COUNCIL TAX REDUCTION SCHEME FOR 2019/20</b> <b>Report Status:</b>
To review the Council Tax Reduction Scheme	
<b>Is this a Key Decision?</b>	Yes
<b>Is this item open or exempt to the public?</b>	Open -
<b>Will this decision be preceded by any form of consultation?</b>	Maybe – depends if the scheme is changed.
<b>Decision Taker</b>	City Executive Board 18 Sep 2018
<b>Executive Lead Member</b>	Leader, Economic Development and Partnership
<b>Lead Executive Director</b>	Head of Financial Services
<b>Report Contact</b>	Paul Wilding, Programme Manager Revenue & Benefits Tel: 01865 252461 pwilding@oxford.gov.uk



<b>ITEM 18: ID: I015525</b>	<b>TREASURY MANAGEMENT PERFORMANCE: ANNUAL REPORT AND PERFORMANCE 2017/18</b> <b>Report Status: Confirmed</b>
<p>The Treasury Management Performance Report 2017/18 is submitted twice a year:</p> <ul style="list-style-type: none"> <li>· December 2017 – the position at the 30 September 2017 (Half Year)</li> <li>· September 2018 – the position at 31 March 2018 (Full Year)</li> </ul>	
<b>Is this a Key Decision?</b>	Yes It is likely to result in the Council incurring expenditure which is greater than £500,000
<b>Is this item open or exempt to the public?</b>	Open -
<b>Will this decision be preceded by any form of consultation?</b>	None
<b>Decision Taker</b>	City Executive Board 18 Sep 2018 Council 1 Oct 2018
<b>Executive Lead Member</b>	Finance, Asset Management
<b>Lead Executive Director</b>	Head of Financial Services
<b>Report Contact</b>	Bill Lewis, Financial Accounting Manager Tel: 01865 252607 blewis@oxford.gov.uk

<b>ITEM 19: ID: I019388</b>	<b>DRAFT REPAIRS EXEMPTION SCHEME POLICY 2019</b> <b>Report Status: Confirmed for this meeting</b>
<p>To seek approval from members to consult on proposed changes to the Repairs Exemption Scheme Policy relating to Council tenancies.</p>	
<b>Is this a Key Decision?</b>	Yes It is significant in terms of its effect on communities living or working in an area comprising two or more wards
<b>Is this item open or exempt to the public?</b>	Open -
<b>Will this decision be preceded by any form of consultation?</b>	The consultation period will be for 9 weeks commencing 24/09/18. Consultation will take place through the Tenants in Touch magazine, online and with tenant focus groups.
<b>Decision Taker</b>	City Executive Board 18 Sep 2018
<b>Executive Lead Member</b>	Housing
<b>Lead Executive Director</b>	Head of Housing Services
<b>Report Contact</b>	Bill Graves, Landlord Services Manager bgraves@oxford.gov.uk

**COUNCIL 01 OCTOBER**  
**CEB: 16 OCTOBER 2018**

<b>ITEM 20:</b> <b>ID: I015077</b>	<b>SUSTAINABILITY STRATEGY 2017</b> <b>Report Status: CEB: Provisional: Decision needs further consideration or information</b> <b>Council: Provisional: Decision needs further consideration or information</b>
The report will provide the revised Oxford Sustainability Strategy, which will set out the vision for Oxford's sustainable future and steps we are required to take to deliver it. The report will recommend approval of the draft strategy for public consultation.	
<b>Is this a Key Decision?</b>	Yes It is significant in terms of its effect on communities living or working in an area comprising two or more wards
<b>Is this item open or exempt to the public?</b>	Open -
<b>Will this decision be preceded by any form of consultation?</b>	6 weeks Online public consultation required
<b>Decision Taker</b>	City Executive Board 16 Oct 2018  Council 26 Nov 2018
<b>Executive Lead Member</b>	Safer, Greener, Environment
<b>Lead Executive Director</b>	Executive Director for Sustainable City
<b>Report Contact</b>	Mai Jarvis, Environmental Quality Team Manager Tel: 01865 252403 mjarvis@oxford.gov.uk

<b>ITEM 21:</b> <b>ID: I014947</b>	<b>DRAFT LOCAL PLAN</b> <b>Report Status: Provisional: Awaiting further information, advice or input.</b>
To present the draft Local Plan following public consultation on the preferred option.	
<b>Is this a Key Decision?</b>	Yes It is significant in terms of its effect on communities living or working in an area comprising two or more wards
<b>Is this item open or exempt to the public?</b>	Open -
<b>Will this decision be preceded by any form of consultation?</b>	Public consultation
<b>Decision Taker</b>	City Executive Board 16 Oct 2018  Council 26 Nov 2018
<b>Executive Lead Member</b>	Planning and Transport
<b>Lead Executive Director</b>	Head of Planning, Sustainable Development and Regulatory Services
<b>Report Contact</b>	Sarah Harrison, Senior Planner Tel: 01865 252015 sbharrison@oxford.gov.uk

<b>ITEM 22:</b> <b>ID: I017048</b>	<b>OXFORD RENT GUARANTEE SCHEME PILOT REVIEW</b> <b>Report Status: Provisional: Awaiting further information, advice or input.</b>
Review of the two year pilot to know if this pilot is to continue	
<b>Is this a Key Decision?</b>	Yes It is significant in terms of its effect on communities living or working in an area comprising two or more wards
<b>Is this item open or exempt to the public?</b>	Open -
<b>Will this decision be preceded by any form of consultation?</b>	
<b>Decision Taker</b>	City Executive Board 16 Oct 2018
<b>Executive Lead Member</b>	Housing
<b>Lead Executive Director</b>	Head of Housing Services
<b>Report Contact</b>	David Rundle, Private Rented Team Leader drundle@oxford.gov.uk

## CEB: 14 NOVEMBER 2018

<b>ITEM 23:</b> <b>ID: I015275</b>	<b>EAST OXFORD COMMUNITY CENTRE - IMPROVEMENT SCHEME</b> <b>Report Status: Provisional : Decision needs further consideration or information</b>
To present an improvement scheme for the East Oxford Community Centre following public consultation.	
<b>Is this a Key Decision?</b>	Yes It is likely to result in the Council incurring expenditure which is greater than £500,000
<b>Is this item open or exempt to the public?</b>	Open -
<b>Will this decision be preceded by any form of consultation?</b>	Public Consultation
<b>Decision Taker</b>	City Executive Board 14 Nov 2018
<b>Executive Lead Member</b>	Supporting Local Communities
<b>Lead Executive Director</b>	Executive Director for Sustainable City
<b>Report Contact</b>	Vicky Trietline, Development Project Management Surveyor Tel: 01865 529881 vtrietline@oxford.gov.uk

<b>ITEM 24:</b> <b>ID: I019077</b>	<b>QUARTERLY INTEGRATED REPORT, FINANCE &amp; PERFORMANCE Q2</b> <b>Report Status: Confirmed for this meeting</b>
Quarterly Integrated Report for Finance, Performance and Risk	
<b>Is this a Key Decision?</b>	Not Key
<b>Is this item open or exempt to the public?</b>	Open -
<b>Will this decision be preceded by any form of consultation?</b>	
<b>Decision Taker</b>	City Executive Board 14 Nov 2018 Council 26 Nov 2018
<b>Executive Lead Member</b>	Finance, Asset Management
<b>Lead Executive Director</b>	Head of Financial Services
<b>Report Contact</b>	Anna Winship, Management Accountancy Manager Tel: 01865 252517 awinship@oxford.gov.uk

<b>ITEM 25: ID: I019075</b>	<b>REVIEW OF FINANCIAL INCLUSION STRATEGY</b> <b>Report Status: Confirmed for this meeting</b>
A report reviewing the first year of the three year Strategy agreed in 2017.	
<b>Is this a Key Decision?</b>	Yes It is significant in terms of its effect on communities living or working in an area comprising two or more wards
<b>Is this item open or exempt to the public?</b>	Open -
<b>Will this decision be preceded by any form of consultation?</b>	n/a
<b>Decision Taker</b>	City Executive Board 14 Nov 2018
<b>Executive Lead Member</b>	Leader, Economic Development and Partnership
<b>Lead Executive Director</b>	Head of Financial Services
<b>Report Contact</b>	Paul Wilding, Programme Manager Revenue & Benefits Tel: 01865 252461 pwilding@oxford.gov.uk

<b>ITEM 26: ID: I019200</b>	<b>UPDATE ON COMMUNITY FACILITIES WHICH HAVE CONCESSIONARY RATES</b> <b>Report Status: Provisional: Awaiting further information, advice or input.</b>
The Community Leases Report to CEB in June 2017 proposed that each autumn officers and members should meet with groups that have a community lease to discuss the progress and challenges they have had over the past year and the plans for the year ahead, including opportunities for external funding. This report summarises those meetings so elected members are fully updated on how these subsidies are being used.	
<b>Is this a Key Decision?</b>	Yes It is significant in terms of its effect on communities living or working in an area comprising two or more wards
<b>Is this item open or exempt to the public?</b>	Open -
<b>Preceded by consultation?</b>	
<b>Decision Taker</b>	City Executive Board 14 Nov 2018
<b>Executive Lead Member</b>	Culture and City Centre
<b>Lead Executive Director</b>	Head of Community Services
<b>Report Contact</b>	David Growcott, Acting Communities Manager dgrowcott@oxford.gov.uk

## **COUNCIL 26 NOVEMBER CEB: 18 DECEMBER 2018**

<b>ITEM 27: ID: I014681</b>	<b>MONITORING GRANTS ALLOCATED TO COMMUNITY AND VOLUNTARY ORGANISATIONS 2017/18</b> <b>Report Status: Provisional</b>
To monitor the reported achievements resulting from Community and Voluntary Grant allocations for 2017/18	
<b>Is this a Key Decision?</b>	Not Key
<b>Is this item open or exempt to the public?</b>	Open -
<b>Preceded by consultation?</b>	None
<b>Decision Taker</b>	City Executive Board 18 Dec 2018
<b>Executive Lead Member</b>	Supporting Local Communities
<b>Lead Executive Director</b>	Executive Director for Sustainable City
<b>Report Contact</b>	Julia Tomkins, Grants & External Funding Officer Tel: 01865252685 jtomkins@oxford.gov.uk

<b>ITEM 28:</b> <b>ID: I019079</b>	<b>DRAFT CONSULTATION BUDGET 2019/20</b> <b>Report Status: Confirmed for this meeting</b>
Draft budget for consultation for 2019/20	
<b>Is this a Key Decision?</b>	Yes It is likely to result in the Council incurring expenditure which is greater than £500,000
<b>Is this item open or exempt to the public?</b>	Open -
<b>Will this decision be preceded by any form of consultation?</b>	online consultation will apply once the consultation budget has been approved at CEB
<b>Decision Taker</b>	City Executive Board 18 Dec 2018
<b>Executive Lead Member</b>	Finance, Asset Management
<b>Lead Executive Director</b>	Head of Financial Services
<b>Report Contact</b>	Anna Winship, Management Accountancy Manager Tel: 01865 252517 awinship@oxford.gov.uk

<b>ITEM 29:</b> <b>ID: I019413</b>	<b>ANNUAL MONITORING REPORT 2017-2018</b> <b>Report Status: Confirmed for this meeting</b>
The AMR monitors the implementation of policies in the Core Strategy 2026 and the Sites and Housing Plan 2011-2026. Performance against Core Strategy Sustainability Appraisal Targets is also assessed.	
<b>Is this a Key Decision?</b>	Not Key
<b>Is this item open or exempt to the public?</b>	Open -
<b>Will this decision be preceded by any form of consultation?</b>	
<b>Decision Taker</b>	City Executive Board 18 Dec 2018
<b>Executive Lead Member</b>	Planning and Transport
<b>Lead Executive Director</b>	Head of Planning, Sustainable Development and Regulatory Services
<b>Report Contact</b>	Amanda Ford, Principal Planner aford@oxford.gov.uk

**CEB: 22 JANUARY 2019**  
**COUNCIL 28 JANUARY**  
**CEB: 12 FEBRUARY 2019**

<b>ITEM 30:</b> <b>ID: I019081</b>	<b>CAPITAL STRATEGY</b> <b>Report Status: Confirmed for this meeting</b>
Capital strategy update	
<b>Is this a Key Decision?</b>	Not Key
<b>Is this item open or exempt to the public?</b>	Open -
<b>Will this decision be preceded by any form of consultation?</b>	
<b>Decision Taker</b>	City Executive Board 12 Feb 2019
<b>Executive Lead Member</b>	Finance, Asset Management
<b>Lead Executive Director</b>	Head of Financial Services
<b>Report Contact</b>	Anna Winship, Management Accountancy Manager Tel: 01865 252517 awinship@oxford.gov.uk

<b>ITEM 31: ID: I019080</b>	<b>BUDGET 2019/20</b>  <b>Report Status: Confirmed for this meeting</b>
Budget 2019/20	
<b>Is this a Key Decision?</b>	Yes It is likely to result in the Council incurring expenditure which is greater than £500,000
<b>Is this item open or exempt to the public?</b>	Open -
<b>Will this decision be preceded by any form of consultation?</b>	
<b>Decision Taker</b>	City Executive Board 12 Feb 2019
<b>Executive Lead Member</b>	Finance, Asset Management
<b>Lead Executive Director</b>	Head of Financial Services
<b>Report Contact</b>	Anna Winship, Management Accountancy Manager Tel: 01865 252517 awinship@oxford.gov.uk

<b>ITEM 32: ID: I019078</b>	<b>QUARTERLY INTEGRATED REPORT, FINANCE &amp; PERFORMANCE Q3</b>  <b>Report Status: Confirmed for this meeting</b>
Quarterly Integrated Report: Finance, Performance and risk	
<b>Is this a Key Decision?</b>	Not Key
<b>Is this item open or exempt to the public?</b>	Open -
<b>Will this decision be preceded by any form of consultation?</b>	
<b>Decision Taker</b>	City Executive Board 12 Feb 2019  Council 13 Feb 2019
<b>Executive Lead Member</b>	Finance, Asset Management
<b>Lead Executive Director</b>	Head of Financial Services
<b>Report Contact</b>	Anna Winship, Management Accountancy Manager Tel: 01865 252517 awinship@oxford.gov.uk

**COUNCIL 13 FEBRUARY**  
**CEB: 13 MARCH 2019**  
**CEB: 10 APRIL 2019**